



客戶存款需知

存款

客戶可以直接將款項存入本公司以下銀行戶口，帳戶名稱為“聯合證券有限公司”。

銀行名稱	銀行帳號
創興銀行	041-256-103030-200
匯豐銀行	004-172-595373-001
中國銀行	070-916-00722801

客戶須在銀行入數收條上，清楚寫上客戶名稱及戶口號碼並傳真到本公司，傳真號碼：3103-8399，並即時電話通知公司經紀。

客戶亦可通過已登記電郵發送到客戶服務部 (cs@headandshoulders.com.hk) 提交指示，並請列明客戶名稱、戶口號碼及附上入數紙。

注意： 敬請於每日下午三時前通知本公司，逾時則視作翌日存款處理。

提款

客戶可直接致電相關經紀；亦可通過已登記電郵地址發送到客戶服務部 (cs@headandshoulders.com.hk) 提交指示，並註明提款金額、客戶名稱及戶口號碼

注意： 敬請於每日上午十時前通知本公司，逾時則視作翌日提款處理。

Client Deposit / Withdraw Notice

Deposit

Client could deposit into our following company bank directly. Deposit should be payable to “Head & Shoulders Securities Limited”

Bank Name	Bank Account Number
Chong Hing Bank	041-256-103030-200
HSBC	004-172-595373-001
Bank of China	070-916-00722801

Client must clearly write down his/her name and account number on the pay-in slip and sent it to our Settlement Department by fax (Fax No.: 3103-8399). Then client should inform our company by phone immediately.

Clients could also inform Customer Service (cs@headandshoulders.com.hk) giving instruction by **registered Email**. Please write down client name, account no. and attach with pay-in slip.

Important : Please notice us **before 3:00pm**. Late notice could only be processed in the next business day.

Withdraw

Clients could inform your account executive directly OR inform Customer Service (cs@headandshoulders.com.hk) giving instruction by **registered Email**. Please clearly write down the withdrawal amount, client name and account No.

Important : Please notice us **before 10:00am**. Late notice could only be processed in the next business day.